



**Fort Lowell Historic Zone Advisory Board
Tuesday, September 24, 2019 at 7:00PM
Sackheim Residence
5425 E. Fort Lowell Road
Tucson, Arizona 85712**

Legal Action Report/Minutes

1. Call to Order/Roll Call

A quorum was established 7: 05PM. Members present included Michael Bell (Co-Chair), Christopher Jech, Colleen Sackheim and Carol Maywood. Absent: Elaine Hill (Co-Chair), Ronald Beckwith and Mary Lou Fragomeni-Nuttall.

Guests: Michael Taku (PDSD), Alan Scott

2. Reviews

- a. 5230 E. Fort Lowell Road
Landscape request – Tamarisk tree
Courtesy Review

The San Pedro Chapel Tamarisk Assessment and Recommendations were presented by Co-Chair, Mike Bell. The recommendations included:

- (1) Reasonable effort to improve the tree's health and tree to stay where is;
- (2) Start watering again and tree's water well to be enlarged and repaired and should probably be deeply to 3 feet watered several times a week;
- (3) Loose dead branches that could fall should be removed; and,
- (4) A certified arborist should with experience in Southwest deserts or Tucson area be consulted for opinion about the cause of the declining health of the tree and how best to help regain its health and prognosis for recovery.

The report will be forwarded to the Neighborhood Association for appropriate action to safe the tree.
No action was taken by the board.

- b. 2928 N. Beverly Avenue
Proposed improvements to guest house
Courtesy Review

Alan Scott, resident and property owner presented the scope of work. Presenter stated mainly interior remodel is being done and no exterior rehabilitation. Additionally, exterior rehabilitation and additions will include but not limited to:-enlarge shed, porch, carport, windows, walls, kitchen and re-use of historic materials. The Board provided feedback to owner and feels the work will be consistent with the period of significance (1960s) and materials exemplify same vernacular.

Historic Preservation staff provided information on the review process and advised owner to get required permits for the interior remodel.

3. Approval of Minutes— August 27, 2019

Motion to approve the minutes of August 27, 2019 was made by Jech and seconded by Maywood with notation on the change of numbering on items *7; *8 and *9 to be consistent with the agenda. Motion passed 3-1 (Sackheim did not vote, citing absence at previous meeting)

4. Board member Updates

Chair Bell summarized board activities focusing on search for professional members for the board.

5. FLHZAB Projects and Education Updates

Portfolio has been updated.

- i. Material plans for reprinting, inventory-In progress
- ii. Fort Lowell Historic District brochure is being updated for residents. Welcome Packet-In progress for new Board Members.

Hand out on Robert Brisley (1960-1980) Art Exhibition & Sale at Copenhagen Plaza, 3660 E Fort Lowell Road, Wednesday through Sunday.

PDSD ALL Historic Zone Advisory Boards Training is scheduled 9-25-19, Wednesday 4:00 PM to 6:00 PM. Training location is City of Tucson Resource Campus-Sentinel Building, 320 North Commerce Park Loop. Staff stated that per UDC Section 2.2.8.B.6, training is required on an annual basis for all board members and attendance was highly recommended.

6. Administrative and Subcommittee Reports

a. Membership

Discussion on Chuck Albanesi, an architect who may serve on the board. Historic Preservation staff provided information on appointment into “Special Qualifications” category. Jech will look into this, contact staff if needed and/or update the board at next meeting.

b. Upcoming meetings: October 22; November 26; and December 24.

Concerns expressed on nearness of these meetings to Thanksgiving and Christmas holidays. Chairs will look into possible rescheduling and depending on business items.

7. Call to the audience

None.

8. Future Agenda Items-Information

Election will be the October 22, 2019 meeting.

9. Adjournment

A motion to adjourn the meeting was made by Jech and seconded by Sackheim. Motion passed 4-0-0. The meeting was adjourned at 8: 18PM.